



Council may take formal action on any item appearing on this Agenda. However, formal action WILL NOT be taken at this meeting on any item of business first identified during the course of the meeting as a change to the Agenda, other business, or Citizen, Councilmember and Staff Comments.

## **A G E N D A**

**Delta City Council  
Regular Meeting**

**December 1, 2015  
7:00 p.m.**

- A. Pledge of Allegiance**
- B. Changes to the Agenda**
- C. Minutes**
- D. Citizen Comments**
- E. Announcement of City Manager**
- F. Public Hearing: Hotel/Restaurant Liquor License; Wild Flower Bistro**
- G. 3.2% Beer Off Premises License Renewal; Safeway**
- H. Ordinance #8, 2015; Second and Final Reading  
2016 Appropriations**
- I. Ordinance #9, 2015; First Reading  
Election Code**
- J. Ordinance #10, 2015; First Reading  
2015 Supplemental Appropriations**
- K. Arbor Day Proclamation**
- L. City Attorney Comments**
- M. City Manager Comments**
- N. Councilmember Comments**

Item A:

**Pledge of Allegiance**



Item B:

**Changes to the Agenda**

Mayor Ed Sisson called the meeting to order at 7:00 p.m. Also present were Councilmembers Bill Raley, Robert Jurca, Mary Cooper, and Ray Penick along with City Manager Glen Black. A meeting notice was posted in the south window at City Hall at least twenty-four hours prior to the meeting.

**Pledge of Allegiance**

The Mayor led everyone present in the Pledge of Allegiance.

**Changes to the Agenda**

There were none.

**Minutes**

It was moved by Councilmember Jurca and seconded by Councilmember Raley to approve the minutes of the October 28, 2015 special meeting and the November 3, 2015 regular meeting as submitted by the Clerk. All in favor, motion carried.

**Citizen Comments**

There were none.

**2015 Status of Fort Uncompaghre/Interpretive Association of Western Colorado**

Chris Miller, Executive Director, and Jody Kliska, Board Member, with the Interpretive Association of Western Colorado (IAWC) presented the 1<sup>st</sup> Annual Report for Fort Uncompaghre.

Mayor Sisson thanked the IAWC for their efforts

**Citizen Request for Approval to Block Storm Gutter**

Pat Stroud, owner of 569 West Apple Drive, received a letter from Ellen Michelson, City Engineering, regarding blocking the gutter with debris at the residence. She explained that her tenant filled the area with gravel to help eliminate the bump up into his driveway. She also explained that the tenant is terminally ill with cancer and that it is painful for him to have the bump on the curb. She stated that she was going to request permission to allow the gravel in the gutter until such time there is a new tenant until the City removed the gravel with the street sweeper. She is now requesting permission to put in a pipe to allow the water to continue down the gutter.

Utilities Director Steve Glammeyer stated that this is a violation of the municipal code. He explained the code and presented various pictures showing the area of concern. Several individuals have received letters from the City regarding the violations. A few of the pictures he presented show how the blockage in the gutter caused the water to back up into the street. Mr. Glammeyer reported that the gravel that was removed today was not a directive that the supervisor gave the street sweeper. The street sweeper saw the gravel and removed it.

**Regular Meeting, Delta City Council, November 17, 2015 (cont.)**

**Citizen Request for Approval to Block Storm Gutter (cont.)**

Mr. Glammeyer stated that driveway cuts are legal and explained how a property owner can get approval to put one in.

Ms. Stroud stated that she has no problem with the bump curb; she is just trying to help the current tenant. She also stated that the city owns the right of way so it shouldn't be her responsibility to put in a driveway cut. She commented on the American with disabilities code and stated the city may not be in compliance with this situation.

Councilmember Penick commented that the driveway cut would be for the tenant not for the city.

Councilmember Jurca also commented that if a driveway cut were to be installed it could help with property value a small amount.

Councilmember Penick stated that he is concerned that if the request was approved then the other neighbors who received the same letter would be sending in similar requests. It is against the ordinance and he believes a variance cannot be approved.

There was additional discussion regarding the driveway cuts that are legal based on the municipal code.

Councilmember Raley questioned staff if they have any other suggestions.

Mr. Glammeyer stated that he did speak with the City Attorney regarding the ADA laws and the attorney stated there is no liability with the curb. There may be some temporary fix; however, he is not aware of any.

Mayor Sisson stated that he observed the area and although he is sympathetic to the tenant's situation he does not recommend approving the request.

There was consensus amongst Council not to grant the request.

**Public Hearing: 2016 Budget**

The Mayor recessed the regular meeting and opened a public hearing.

Gerald Roberts, 1962 Columbine Court, questioned how much money is being transferred from the utility funds.

City Manager Glen Black stated that the only transfer being budgeted is for \$380,000 for the golf course. Those monies are being split between the refuse and water/sewer funds. There is no transfer budgeted for any other departments.

There was discussion regarding the election approving the tax for the recreation center being allowed to use for the golf course.

The Mayor called for public comment and when there was none he closed the public hearing and reconvened the regular meeting.

**Regular Meeting, Delta City Council, November 17, 2015 (cont.)**

**Resolution #4, 2015; Setting Mill Levy**

Resolution #4, 2015

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR OF 2015 TO HELP DEFRAY THE COSTS OF GOVERNMENT OF THE CITY OF DELTA, COLORADO, FOR THE 2016 BUDGET YEAR

was ready by the Clerk.

It was moved by Councilmember Penick and seconded by Councilmember Jurca to adopt Resolution #4, 2015. Roll call vote: Councilmembers Cooper, aye; Jurca, aye; Penick, aye; Raley, aye and Sisson, aye. Motion carried.

**Resolution #5, 2015; Adopting the 2016 Budget**

Resolution #5, 2015

A RESOLUTION ADOPTING A BUDGET FOR THE CITY OF DELTA, COLORADO, FOR THE CALENDAR YEAR BEGINNING THE FIRST DAY OF JANUARY, 2016, AND ENDING ON THE THIRTY-FIRST DAY OF DECEMBER, 2016

was read by the Clerk.

It was moved by Councilmember Cooper and seconded by Councilmember Raley to adopt Resolution #5, 2015. Roll call vote: Councilmembers Cooper, aye; Jurca, aye; Penick, aye; Raley, aye and Sisson, aye. Motion carried.

**Ordinance #8, 2015; First Reading  
2016 Appropriations**

Ordinance #8, 2015

AN ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH BELOW FOR THE CITY OF DELTA, COLORADO, FOR THE 2016 BUDGET YEAR

was read by the Clerk.

It was moved by Councilmember Jurca and seconded by Councilmember Cooper to adopt Ordinance #8, 2015 on first reading. Roll call vote: Councilmembers Cooper, aye; Jurca, aye; Penick, aye; Raley, aye and Sisson, aye. Motion carried.

## **Regular Meeting, Delta City Council, November 17, 2015 (cont.)**

### **Public Hearing: Special Events Permit Application; Delta County Memorial Hospital Foundation**

The Mayor recessed the regular meeting and convened a public hearing.

The Clerk reported that the Delta County Memorial Hospital Foundation has submitted an application for a Special Events Permit for their event scheduled on December 12, 2015 from 7:00pm to 11:00pm. The application is complete and all fees have been paid. A sign was posted at the site required by law and no comments have been received.

The Mayor called for public comment and when there was none he closed the public hearing and reconvened the regular meeting.

It was moved by Councilmember Raley and seconded by Councilmember Penick to approve the special events permit application from the Delta County Memorial Hospital Foundation. All in favor, motion carried.

### **Retail Liquor Store License Renewal; Peterson Liquor**

The Clerk stated that Peterson Liquor has submitted their retail liquor store license renewal. The application is complete and all fees have been paid. The police department is recommending renewal.

It was moved by Councilmember Jurca and seconded by Councilmember Raley to approve the retail liquor store license renewal for Peterson Liquor. All in favor, motion carried.

### **Purchase of Used Digger Truck**

Director Glammeyer stated that staff budgeted to replace a digger/derrick truck in 2016 for \$180,000. Staff has located a 2007 F750 Terex Digger/Derrick truck from Altec-Nueco for the amount of \$76,900. Staff did go look at the truck and determined it would fit the city's needs. Due to some savings in various other equipment and vehicle purchases in 2015, the city can purchase this truck this year.

It was moved by Councilmember Cooper and seconded by Councilmember Penick to approve the purchase of a 2007 F750 Terex Digger/Derrick truck from Altec-Nueco in the amount of \$76,900. All in favor, motion carried.

### **Housing Demolition Project Award**

Director Glammeyer recommended that Council award the housing demolition project to Wells Excavating and Farming, LLC. He explained that two houses will be demolished for future road extensions. The houses are located at 1390 E. 3<sup>rd</sup> Street and 602 W. 4<sup>th</sup> Street.

It was moved by Councilmember Penick and seconded by Councilmember Jurca to award the bid for housing demolition project to Wells Excavating and Farming, LLC in an amount not to exceed \$35,697.77. All in favor, motion carried.

## **Regular Meeting, Delta City Council, November 17, 2015 (cont.)**

### **City Hall Renovation Project Award**

Intern Matt Hirschinger stated that the city has been anticipating renovating the interior of City Hall for some time. The city was awarded a grant from the Department of Local Affairs to begin that process. Staff has received three bids and staff is recommending approval to proceed with the low bid submitted by Michael Oney Architect, LLC in the amount of \$55,920. He did explain that the cost may change should the scope of the project change.

Councilmember Penick questioned what factors may increase the bid.

Mr. Hirschinger stated that the bid does not include expansion into the pocket park to the north. The architect is going to determine whether the square footage will accommodate the space that is needed. If it does not meet the space needed, expansion into the pocket park will add additional cost.

There was discussion regarding the difference in the bid amounts.

Director Black stated that this award is for the design work only. Once the design is submitted then construction documents will be brought before Council. At that time, staff will continue to seek out grant money to help with the construction.

It was moved by Councilmember Raley and seconded by Councilmember Penick to award the City Hall Renovation Architect to Michael Oney Architect, LLC in an amount not to exceed \$55,920. All in favor, motion carried.

### **City Attorney Comments**

There were none.

### **City Manager Comments**

Manager Black stated that the golf course will be closed on Wednesdays. In December it will be closed on Wednesdays and Thursdays.

### **Councilmember Comments**

Councilmember Cooper stated that she is looking forward to the City Manager interviews next week. She thanked staff for their work on the budget.

Councilmember Raley commented on Mr. Roberts question on the transfer of money to the golf course. He complimented Wilma Erven's work on getting the golf course organized and running more efficiently.

Councilmember Jurca commented on the schedule for the City Manager interviews.

Councilmember Penick stated that he was contacted by a citizen regarding trouble with a utility bill. The citizen wanted to compliment Wendy Montano on how she handled the complaint.

**Regular Meeting, Delta City Council, November 17, 2015 (cont.)**

**Councilmember Comments**

Mayor Sisson thanked the Police Department and the Fire Department for the send off for the volleyball team from the high school. He commented on the football team from the high school. He questioned why the trees were taken out of the boxes by Wells Fargo Bank.

The meeting was adjourned at 8:04 p.m.

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Jolene E. Nelson, CMC, City Clerk

Mayor Ed Sisson called the meeting to order at 2:00 p.m. Also present were Councilmembers Bill Raley, Robert Jurca, Mary Cooper, and Ray Penick along with Gary Switter with the Mercer Group. A meeting notice was posted in the south window at City Hall at least twenty-four hours prior to the meeting.

**Executive Session**

It was moved by Councilmember Jurca and seconded by Councilmember Cooper to convene an Executive Session or discussion of a personnel matter under CRS Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. All in favor, motion carried.

At 2:01 p.m., Mayor Sisson recessed the Regular Meeting and convened the Executive Session.

At 2:20 p.m., the Mayor reconvened the Regular Meeting and announced that the Executive Session had been concluded. He stated that in addition to himself, the participants in the Executive Session were Councilmembers Mary Cooper, Robert Jurca, Ray Penick and Bill Raley, as well as City Clerk Jolene Nelson and Gary Switter with Mercer Group. For the record, the Mayor asked any person participating in the Executive Session who believed that any substantial discussion of any matters not included in the motion to go into Executive Session occurred during the Executive Session in violation of the Open Meetings Law, to state his or her concerns for the record. No concerns were stated.

The meeting was immediately adjourned

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Jolene E. Nelson, CMC, City Clerk

Item D:

Citizen Comments



Item E:

**City Manager Announcement**



# MEMO

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To: Mayor and City Council  
From: Jolene E. Nelson, CMC, City Clerk  
Date: December 1, 2015  
Subject: Hotel and Restaurant Liquor License;  
Gretchen Morfogen dba Wild Flower Bistro



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*Office of the City Clerk*

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**Recommendation:**

Staff recommends approval of the Hotel and Restaurant Liquor License for Gretchen Morfogen dba Wild Flower Bistro located at 305 Main Street, Delta, Colorado.

**Background:**

Gretchen Morfogen dba Wild Flower Bistro has applied for a Hotel and Restaurant Liquor License. The application was filed on October 19, 2015 and is complete. An investigation on the premises was conducted and it is determined that the license locations will be compliant with the liquor laws. Gretchen Morfogen is the sole owner of the Wild Flower Bistro and her fingerprints were submitted to CBI for a background investigation. The results of the background investigation reported that Ms. Morfogen was charged with theft from Eagle County in 1985. Ms. Morfogen will explain the charge at the hearing.

A notice of public hearing was posted at the site and was also published in the Delta County Independent as required by law. The clerk has not received any comments.

**Cost:**

There is no cost to the City. The applicant has paid the \$1200 fee to the State and the City fee of \$250 and the City's \$400 liquor occupation tax.

**Alignment With Strategic Planning:**

Per Delta Municipal Code 5.10.010 "the Delta City Council is hereby designated the local licensing authority for the purposes of exercising the duties and powers provided for in the Colorado Beer Code and the Colorado Liquor Code."

**Actions To Be Taken if Approved:**

The Mayor and Clerk will sign the applications, and the Clerk will mail them to the State, who will review them and issue the permits.

# MEMO

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To: Mayor and City Council  
From: Jolene E. Nelson, CMC, City Clerk  
Date: December 1, 2015  
Subject: 3.2% Beer License Renewal – Safeway Store #1863



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*Office of the City Clerk*

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**Recommendation:**

Staff recommends approval of the 3.2% Beer License Renewal for Safeway Store #1863, located at 1550 Hwy 92. The Police Department's report and recommendation is attached.

**Background:**

The current liquor license expires January 9, 2016.

**Cost:**

There is no cost to the City to renew the license. The applicant has paid the \$96.25 renewal fee to the State, the City renewal fee of \$78.75 as well as the City liquor occupation tax of \$150.

**Alignment With Strategic Planning:**

Per Delta Municipal Code 5.10.010 "the Delta City Council is hereby designated the local licensing authority for the purposes of exercising the duties and powers provided for in the Colorado Beer Code and the Colorado Liquor Code."

**Actions To Be Taken if Approved:**

The Mayor and Clerk will sign the renewal application, and the Clerk will mail it to the State, who will review the application and issue the State license.

## LIQUOR OR 3.2 BEER LICENSE RENEWAL APPLICATION

SAFeway STORE #1863  
 PO BOX 29096  
 PHOENIX AZ 85038-9096

Fees Due	
Renewal Fee	\$96.25
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
<b>Amount Due/Paid</b>	

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

**PLEASE VERIFY & UPDATE ALL INFORMATION BELOW**

**RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE**

Licensee Name <b>SAFeway STORE FORTY SIX INC</b>		DBA <b>SAFeway STORE #1863</b>		
Liquor License # <b>21706640063</b>	License Type <b>3.2% Beer Off Premises (city)</b>	Sales Tax License # <b>21706640063</b>	Expiration Date <b>1/9/2016</b>	Due Date <b>11/25/2015</b>
Street Address <b>1550 HWY 92 DELTA CO 81416</b>				Phone Number <b>970-874-9032</b>
Mailing Address <b>PO BOX 29096 PHOENIX AZ 85038-9096</b>				
Operating Manager <b>Debra Marble</b>		Home Address <b>2907 S. Hermosa Ct. Grand Junction, CO</b>		Phone Number <b>970-263-8229</b>

1. Do you have legal possession of the premises at the street address above?  YES  NO  
 Is the premises owned or rented?  Owned  Rented\* \*If rented, expiration date of lease \_\_\_\_\_
2. Since the date of filing of the last annual application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.  YES  NO  
**NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS:** If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
3. Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation.  YES  NO
4. Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation.  YES  NO
5. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation.  YES  NO
6. **SOLE PROPRIETORSHIPS, HUSBAND-WIFE PARTNERSHIPS AND PARTNERS IN GENERAL PARTNERSHIPS:** Each person must complete and sign the DR 4679: Affidavit – Restriction on Public Benefits (available online or by calling 303-205-2300) and attach a copy of their driver's license, state-issued ID or valid passport.

**AFFIRMATION & CONSENT**

*I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.*

Type or Print Name of Applicant/Authorized Agent of Business <b>Don R. Johnson Director Financial Reporting</b>	Title <b>Don R. Johnson Director Financial Reporting</b>
Signature 	Date <b>11/19/15</b>

**REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY**

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. **THEREFORE THIS APPLICATION IS APPROVED.**

Local Licensing Authority For		Date
Signature	Title	Attest

Ordinance #8, 2015

AN ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH BELOW FOR THE CITY OF DELTA, COLORADO, FOR THE 2016 BUDGET YEAR

WHEREAS, the City Council has adopted the annual budget on November 17, 2015; and

WHEREAS, the City Council has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, so as not to impair the operations of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DELTA, COLORADO:

**Section 1.** That the following sums are hereby appropriated from the revenue of each fund, to each fund, as follows:

General Fund	\$ 4,885,531
Conservation Trust Fund	142,170
Parks & Recreation Center Fund	3,076,322
City-Wide Capital Improvements Fund	4,587,021
Municipal Light and Power Fund	6,879,152
Sewer Fund	1,696,603
Water Fund	2,579,482
Refuse Fund	731,216
Golf Course Fund	919,914
Internal Service Fund	1,302,933
Employees' Dental Insurance Fund	59,800
Debt Service Fund	1,778,105
Perpetual Care Fund	1,000

ADOPTED on first reading and ordered published this \_\_\_\_  
day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

ADOPTED on second and final reading and ordered published  
this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**CITY OF DELTA, COLORADO**  
**ORDINANCE NO. 9, 2015**

AN ORDINANCE OF THE DELTA CITY COUNCIL  
AMENDING CHAPTER 2.68 OF THE DELTA MUNICIPAL CODE  
CONCERNING ELECTIONS.

WHEREAS, the Delta City Charter provides for the elections in the City to be governed by applicable Colorado statutes except as otherwise provided by the Charter or ordinance; and

WHEREAS, Chapter 2.68 of the Delta Municipal Code addresses elections, and certain provisions of that Chapter address timing requirements for election procedures; and

WHEREAS, the Colorado State Legislature has recently amended Colorado statutes regarding elections in certain respects that may conflict with Chapter 2.68; and

WHEREAS, the City Council finds and determines that it is in the best interests of the citizens of Delta, and would be consistent with the Charter, to delete the conflicting provisions of the Municipal Code such that Colorado statutes control.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DELTA, COLORADO:

1. Recitals. The foregoing recitals are incorporated herein as findings and determinations of the City Council.
2. Amendment to Chapter 2.68. Chapter 2.68 of the Delta Municipal Code is hereby amended by deleting Sections 2.68.060 and 2.68.080. The remaining sections of Chapter 2.68 shall remain in effect.

INTRODUCED on December 1, 2016, at which time copies were available to the Council and to those persons in attendance at the meeting, read by title, passed on first reading, and ordered published as required by the Charter.

CITY OF DELTA, COLORADO

By: \_\_\_\_\_  
Edward C. Sisson, Mayor

ATTEST:

\_\_\_\_\_  
Jolene E. Nelson, CMC, City Clerk

INTRODUCED a second time at a regular meeting of the City Council on \_\_\_\_\_, 2015, read by title and number, passed, approved, and ordered published as required by the Charter.

CITY OF DELTA, COLORADO

By: \_\_\_\_\_  
Edward C. Sisson, Mayor

ATTEST:

\_\_\_\_\_  
Jolene E. Nelson, CMC, City Clerk

Ordinance #10, 2015

AN ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH BELOW FOR THE CITY OF DELTA, COLORADO, FOR THE 2015 BUDGET YEAR

WHEREAS, the City Council has adopted the annual budget on November 18, 2014; and

WHEREAS, the City has received additional and unanticipated revenues in the form of grants and other revenue sources and there exists unappropriated surplus in the various funds; and

WHEREAS, it is not only required by law, but also necessary to appropriate the additional revenues and surplus to and for the purposes described below, so as not to impair the operations of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DELTA, COLORADO:

**Section 1.** That the following supplemental appropriations, in addition to those appropriated by Ordinance #\_\_\_\_, Series of 2014, are hereby appropriated from the revenue and surplus of each fund, to each fund, as follows:

Golf Course Fund	\$	50,000
Capital Project Fund	\$	90,000
Dental Fund	\$	6,000

ADOPTED on first reading and ordered published this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

ADOPTED on second and final reading and ordered published  
this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

# Memo

Date: December 1, 2015  
To: Mayor Sisson and Council  
From: Wilma Erven, Parks & Recreation Director  
Subject: Arbor Day

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## **Recommendation**

Staff recommends that December 1, 2015 be declared Arbor Day in the City of Delta.

## **Background**

Normally Arbor Day is held in April or May of each year. This year where the Parks Department wanted to plant the trees was under construction. The area was the new parking lot at the Lions Pavilion.

Staff spoke with the folks from the Arbor Day Foundation and they encouraged us to go ahead and declare an Arbor Day before the end of the year, as trees can be planted in our area up into December without harm. Parks staff will be working with the Special Needs students from Delta High School to complete this planting.

The City of Delta has been a Tree City for 30 plus years.

## **Costs**

Cost of trees.

## **Actions To Be Taken If Approved**

Staff will move forward with planting trees in the landscape of all of our Parks.



Items: L, M & N

Attorney Comments



City Manager Comments



Councilmember Comments

