



360 Main St. • Delta, Colorado 81416 • Phone (970) 874-7566 • Fax (970) 874-8776

Council may take formal action on any item appearing on this Agenda. However, formal action WILL NOT be taken at this meeting on any item of business first identified during the course of the meeting as a change to the Agenda, other business, or Citizen, Councilmember and Staff Comments.

A G E N D A

Delta City Council
Regular Meeting

January 20, 2015
7:00 p.m.

- A. Pledge of Allegiance
- B. Changes to the Agenda
- C. Minutes
- D. Citizen Comments
- E. Council Bill #7, 2014; Second and Final Reading
2014 Supplemental Appropriations
- F. Public Hearing: Special Events Permit Application; Delta Ducks Unlimited
- G. Public Hearing: Special Events Permit Application; Delta Elks Lodge
- H. Purchase of New Sewer Inspection Camera
- I. City Attorney Comments
- J. City Manager Comments
- K. Councilmember Comments
- L. Executive Session
For a conference with the City Attorney for the purpose of receiving legal advice on specific legal questions under CRS Section 24-6-402(4)(b), for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under CRS Section 24-6-402(4)(e) and for discussion of a personnel matter under CRS Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

Item A:

Pledge of Allegiance



Item B:

Changes to the Agenda

Mayor Ed Sisson called the meeting to order at 7:00 p.m. Also present were Councilmembers Bill Raley, Robert Jurca, Mary Cooper, and Ray Penick along with City Manager Justin Clifton and City Attorney David McConaughy. A meeting notice was posted in the south window at City Hall at least twenty-four hours prior to the meeting.

Pledge of Allegiance

The Mayor led everyone present in the Pledge of Allegiance.

Changes to the Agenda

City Manager Justin Clifton stated that the only executive session item to be discussed tonight is regarding the personnel topic.

Minutes

It was moved by Councilmember Jurca and seconded by Councilmember Raley to approve the minutes of the December 16, 2014 regular meeting as submitted by the Clerk. All in favor, motion carried.

Citizen Comments

There were none.

**Council Bill #7, 2014; Second and Final Reading
2014 Supplemental Appropriations**

Manager Clifton stated that City Attorney David McConaughy is requesting to table this item until the next meeting.

It was moved by Councilmember Penick and seconded by Councilmember Jurca to table Council Bill #7, 2014 until the January 20, 2015 City Council meeting. All in favor, motion carried.

Lease Renewal with Ms. Hawkins and Myers for Use of City Water on the Grand Mesa

Manager Clifton reported that this is the annual lease for use of city water on the Grand Mesa. The City Attorney has reviewed the lease agreement and has researched the decree to make sure the lease is structured to be consistent with the water rights.

Councilmember Penick questioned how the amount of the lease was determined.

Utilities Director Steve Glammeyer reported that historically the amount has been a little lower amount which was raised a couple years ago. He explained that no analysis has been done. It is a very small amount of water that is leased.

Councilmember Penick informed the staff of a few typos. He suggested that the city should request records of the water use from the lessee.

Regular Meeting, Delta City Council, January 6, 2015(cont.)

Lease Renewal with Ms. Hawkins and Myers for Use of City Water on the Grand Mesa

Director Glammeyer stated that he will request the records from the lessee for their water usage.

It was moved by Councilmember Cooper and seconded by Councilmember Raley to approve the lease with Ms. Hawkins and Myers for use of city water on the Grand Mesa with the changes presented and requesting the records of the water lease. All in favor, motion carried.

2015 Official Posting Site

The Clerk explained that this is an annual approval required by state statute for the public notice posting location. She suggested continuing to use the south window's bulletin board at City Hall for the official posting site.

It was moved by Councilmember Penick and seconded by Councilmember Jurca to designate the south window bulletin board at City Hall as the posting site for all 2015 public notices for the City of Delta. All in favor, motion carried.

City Attorney Comments

There were none.

City Manager Comments

Manager Clifton commented on his recent vacation and stated that he feels invigorated going into the New Year. He has begun meeting with the leadership team to discuss this year's agenda. He would like to do the same thing with Council and the next meeting during a work session.

Councilmember Comments

Councilmember Cooper stated that in 2014 the city completed some pretty big projects. She is hoping for a quiet 2015.

Councilmember Raley also stated that everyone should have a positive attitude about 2015 and hope that it is a good one.

Councilmember Jurca reported on the retirement of Jo Rosenquist with the Delta Housing Authority. The board has selected a candidate; however, they are waiting to announce the individual until everything is finalized. They are in hopes that the new director will start the first of February.

Councilmember Penick has received some positive feedback regarding the truck route.

Mayor Sisson also has received more positive than negative comments on the truck route.

Regular Meeting, Delta City Council, January 6, 2015(cont.)

Executive Session

It was moved by Councilmember Penick and seconded by Councilmember Jurca to convene an Executive Session for discussion of a personnel matter under CRS Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. All in favor, motion carried.

At 7:11 p.m., Mayor Sisson recessed the Regular Meeting and convened the Executive Session.

At 7:45 p.m., the Mayor reconvened the Regular Meeting and announced that the Executive Session had been concluded. He stated that in addition to himself, the participants in the Executive Session were Councilmembers Mary Cooper, Robert Jurca, Ray Penick and Bill Raley and City Manager Justin Clifton being excused shortly after the session began. For the record, the Mayor asked any person participating in the Executive Session who believed that any substantial discussion of any matters not included in the motion to go into Executive Session occurred during the Executive Session in violation of the Open Meetings Law, to state his or her concerns for the record. No concerns were stated.

The meeting was immediately adjourned.

/s/ Jolene E. Nelson
Jolene E. Nelson, CMC, City Clerk

Item D:

Citizen Comments



AMENDED
Council Bill #7, 2014

AN ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH BELOW FOR THE CITY OF DELTA, COLORADO, FOR THE 2014 BUDGET YEAR

WHEREAS, the City Council has adopted the annual budget on November 19, 2013; and

WHEREAS, the City has received additional and unanticipated revenues in the form of grants and other revenue sources and there exists unappropriated surplus in the various funds; and

WHEREAS, it is not only required by law, but also necessary to appropriate the additional revenues and surplus to and for the purposes described below, so as not to impair the operations of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DELTA, COLORADO:

Section 1. That the following supplemental appropriations, in addition to those appropriated by Ordinance #8, Series of 2013, are hereby appropriated from the revenue and surplus of each fund, to each fund, as follows:

Golf Course Fund	\$	20,000
Refuse Fund	\$	120,000

ADOPTED on first reading and ordered published this _____ day of _____, 2014.

Mayor

ATTEST:

City Clerk

ADOPTED on second and final reading and ordered published
this _____ day of _____, 2015.

Mayor

ATTEST:

City Clerk

MEMO

To: Mayor and City Council
From: Jolene E. Nelson, City Clerk
Date: January 20, 2015
Subject: Ducks Unlimited, Inc. Special Events Permit



Office of the City Clerk

Recommendation:

Staff recommends approving a application for Special Events Liquor Permits for Ducks Unlimited, Inc.

Background:

The Ducks Unlimited, Inc. has submitted an application for Special Events Liquor Permit for their event to be held at Bill Heddles Recreation Center on March 7, 2015. The application specifies that they plan to sell alcoholic beverages from 8:00 a.m. to 11:30 p.m.

The application is complete and the fees, \$35 to the City, and \$25 to the State, have been paid.

A sign notifying the public of this hearing has been posted at the site for at least ten days as required by law. As of the writing of this memo, no comments – either for or against the approval of the application - have been received by the City Clerk.

Cost:

There is no cost to the City.

Alignment With Strategic Planning:

Per Delta Municipal Code 5.10.010 “the Delta City Council is hereby designated the local licensing authority for the purposes of exercising the duties and powers provided for in the Colorado Beer Code and the Colorado Liquor Code.”

Actions To Be Taken if Approved:

The Mayor and Clerk will sign the applications, and the Clerk will mail them to the State, who will review them and issue the permits.

DR 8439 (06/28/06)
 COLORADO DEPARTMENT OF REVENUE
 LIQUOR ENFORCEMENT DIVISION
 1375 SHERMAN STREET
 DENVER CO 80261
 (303) 205-2300

APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT
 AND ONE OF THE FOLLOWING (See back for details.)

- | | | |
|------------------------------------|---|--|
| <input type="checkbox"/> SOCIAL | <input type="checkbox"/> ATHLETIC | <input type="checkbox"/> PHILANTHROPIC INSTITUTION |
| <input type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER | <input type="checkbox"/> POLITICAL CANDIDATE |
| <input type="checkbox"/> PATRIOTIC | <input checked="" type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES |
| <input type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION | |

LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:
 2110 MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY
 2170 FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY

DO NOT WRITE IN THIS SPACE

LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE State Sales Tax Number (Required)
Delta Ducks Unlimited *09904669*

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE
 (include street, city/town and ZIP)
*Delta Ducks Unlimited
 453 Main St
 Delta, CO 81416*

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT
 (include street, city/town and ZIP)
*Bill Heddes Recreation Center
 530 Gunnison River Dr
 Delta, CO 81416*

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE <i>Jacob Oberheu</i>		<i>794 1675 Rd, Delta, CO 81416</i>	<i>970 250-8382</i>
5. EVENT MANAGER <i>Jacob Oberheu</i>		<i>794 1675 Rd, Delta, CO 81416</i>	<i>970 250-8382</i>

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?
 NO YES HOW MANY DAYS? _____

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?
 NO YES TO WHOM? _____

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? Yes No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date	Date	Date	Date	Date
Hours From	Hours From	Hours From	Hours From	Hours From
To	To	To	To	To
<i>3/7/15</i>				
<i>0800 a.m.</i>				
<i>To 1130 pm.</i>				

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE <i>Jacob Oberheu</i>	TITLE <i>Chairman</i>	DATE <i>1/6/15</i>
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REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK
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SIGNATURE	TITLE	DATE
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DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

LIABILITY INFORMATION

License Account Number	Liability Date	State	TOTAL
		-750 (999)	\$

(Instructions on Reverse Side)

MEMO

To: Mayor and City Council
From: Jolene E. Nelson, CMC, City Clerk
Date: January 20, 2015
Subject: Special Events Permit Application;
Delta Elks Lodge #1235



Office of the City Clerk

Recommendation:

Staff recommends approving the application for a Special Events Liquor Permit for the Delta Elks Lodge #1235.

Background:

The Delta Elks Lodge #1235 has submitted an application for Special Events Liquor Permit for their event to be held at 563 Main Street. The application is for their fund raising event being held on February 14, 2015. The application specifies that they plan to sell alcoholic beverages from 2:00 p.m. to 2:00 a.m. The application is complete and the fees, \$35 to the City, and \$25 to the State have been paid.

A sign notifying the public of this hearing has been posted at the site for at least ten days as required by law. As of the writing of this memo, no comments – either for or against the approval of the application - have been received by the City Clerk.

Cost:

There is no cost to the City.

Alignment With Strategic Planning:

Per Delta Municipal Code 5.10.010 “the Delta City Council is hereby designated the local licensing authority for the purposes of exercising the duties and powers provided for in the Colorado Beer Code and the Colorado Liquor Code.”

Actions To Be Taken if Approved:

The Mayor and Clerk will sign the applications, and the Clerk will mail them to the State, who will review them and issue the permits.

MEMO

To: Mayor and City Council
From: Jolene E. Nelson, CMC, City Clerk
Date: January 20, 2015
Subject: Special Events Permit Application;
Delta Elks Lodge #1235



Office of the City Clerk

Recommendation:

Staff recommends approving the application for a Special Events Liquor Permit for the Delta Elks Lodge #1235.

Background:

The Delta Elks Lodge #1235 has submitted an application for Special Events Liquor Permit for their event to be held at 563 Main Street. The application is for their fund raising event being held on April 24, 2015. The application specifies that they plan to sell alcoholic beverages from 5:00 p.m. to 8:00 p.m. The application is complete and the fees, \$35 to the City, and \$25 to the State have been paid.

A sign notifying the public of this hearing has been posted at the site for at least ten days as required by law. As of the writing of this memo, no comments – either for or against the approval of the application - have been received by the City Clerk.

Cost:

There is no cost to the City.

Alignment With Strategic Planning:

Per Delta Municipal Code 5.10.010 “the Delta City Council is hereby designated the local licensing authority for the purposes of exercising the duties and powers provided for in the Colorado Beer Code and the Colorado Liquor Code.”

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From: Jolene E. Nelson, CMC, City Clerk
Date: January 20, 2015
Subject: Special Events Permit Application;
Delta Elks Lodge #1235



Office of the City Clerk

Recommendation:

Staff recommends approving the application for a Special Events Liquor Permit for the Delta Elks Lodge #1235.

Background:

The Delta Elks Lodge #1235 has submitted an application for Special Events Liquor Permit for their event to be held at 563 Main Street. The application is for their fund raising event being held on May 1, 2015. The application specifies that they plan to sell alcoholic beverages from 6:00 p.m. to 8:00 p.m. The application is complete and the fees, \$35 to the City, and \$25 to the State have been paid.

A sign notifying the public of this hearing has been posted at the site for at least ten days as required by law. As of the writing of this memo, no comments – either for or against the approval of the application - have been received by the City Clerk.

Cost:

There is no cost to the City.

Alignment With Strategic Planning:

Per Delta Municipal Code 5.10.010 “the Delta City Council is hereby designated the local licensing authority for the purposes of exercising the duties and powers provided for in the Colorado Beer Code and the Colorado Liquor Code.”

Actions To Be Taken if Approved:

The Mayor and Clerk will sign the applications, and the Clerk will mail them to the State, who will review them and issue the permits.

APPLICATION FOR A SPECIAL EVENTS PERMIT

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT AND ONE OF THE FOLLOWING (See back for details.)

- ✓ CHECK ONE: SOCIAL CHARTERED BRANCH, LODGE OR CHAPTER OF A NATIONAL ORGANIZATION OR SOCIETY
- FRATERNAL RELIGIOUS INSTITUTION
- PATRIOTIC PHILANTHROPIC INSTITUTION
- POLITICAL POLITICAL CANDIDATE
- ATHLETIC MUNICIPALITY OWNING ARTS FACILITIES

DO NOT WRITE IN THIS SPACE

LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:

2110 MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY

2170 FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY

DO NOT WRITE IN THIS SPACE

LICOR PERMIT NUMBER

0401-7450001

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE

Delta Elks Lodge # 1235

State Sales Tax Number (Required)

0040-1745-000

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE (include street, city/town and ZIP)

563 main st
 Delta Colo 81416

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT (include street, city/town and ZIP)

563 main st
 Delta Colo 81416

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
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4. PRES./SECY OF ORG. or POLITICAL CANDIDATE

Willie Gordon

707 Nu Vue St Delta Colo 81416 778-1810

5. EVENT MANAGER

Jackie Goodman

1106 Catherine Place Delta Colo 81416 874-4552

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?

NO YES HOW MANY DAYS? _____

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?

NO YES TO WHOM? _____

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? Yes No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date	Hours From	To	Date	Hours From	To	Date	Hours From	To	Date	Hours From	To
2-14-15	200m.	200m.	4-24-15	500pm.m.	800pm.m.	5-1-15	6:00 p.m.	8:00 a.m.			

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE: Jackie Goodman TITLE: manager 1162015

REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 46, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

LOCAL LICENSING AUTHORITY (CITY OR COUNTY) CITY COUNTY TELEPHONE NUMBER OF CITY/COUNTY CLERK

SIGNATURE TITLE DATE

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

LIABILITY INFORMATION

License Account Number	Liability Date	State	TOTAL

-750 (999)

MEMO

To: City Council
From: Steve Glammeyer, P.E., Utilities/Public Works Director
Date: January 20, 2015
Subject: Purchase of new sewer inspection camera



Utilities/Public Works Department

Recommendation:

Staff is recommending the purchase of a new sewer inspection camera from the Neverest Equipment Company for the purchase price of \$69,305.60.

Background:

During the 2015 budget process, staff budgeted \$70,000 for the purchase of a new sewer inspection camera. Our current inspection camera is over 20 years old and is at the end of its useful life. The new camera has several features including “drive” technology allowing one person to operate the camera forward and backward in the sewer line rather than having two people operating the sewer jetting machine to “pull” the camera along the line. Additionally, the new camera allows 360 degree viewing at any point in the line with a rotating camera head. Staff has included 2 bids for the camera and the low bid is under the budgeted amount.

Cost:

\$69,305.60

Alignment With Strategic Planning:

The City Charter Article VI, paragraph 88 and 89 requires that any purchases over \$20,000 be competitively bid and approved by the City Council.

Actions To Be Taken if Approved:

Staff will execute a purchase order and order the camera.

Recipient:

Ralph Shearer, Utilities Supervisor
 City of Delta
 640 W. 4th Street
 Delta, CO 81416
 USA
 (970) 874-7904
 ralph@cityofdelta.net, www.delta-co ...



SPECIALISTS IN VIDEO PIPELINE INSPECTION

C. Helliwell, Regional Sales Manage ...
 Envirosight, LLC
 973-214-3502
 chelliwell@envirosight.com, www.env ...

Quote: 0000021605

Date: Dec 22, 2014

Submitted by: Envirosight

Part No.	Unit	Qty.	Extended
E-RX-sys-truck-basic-300	US \$70,720.00	1	US \$70,720.00

Standard ROVVER X Truck System (with 300m reel and basic WinCan VX; available 3/2014)
 includes VC200 pendant controller with desk-mount and US Connector PC-VC, RCX90 camera, RX130 crawler with backeye camera, inclination, sonde, clutch, RAX300 cable reel with wireless remote and 300M of orange Gore cable. Additional accessories include emergency stop cable for reel, mounting frame for reel, pressurization kit. Wheel sets include 6 small standard rubber wheels, 4 medium rubber wheels, 4 large rubber wheels, 4 medium grease wheels, and wheel extenders.

SPCL	US \$500.00	1	US \$500.00
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Freight

SPCL	US \$1,300.00	1	US \$1,300.00
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Training/Orientation: 1 day

Total: US \$72,520.00

Recipient:

Ralph Shearer, Utilities Supervisor
City of Delta
640 W. 4th Street
Delta, CO 81416
USA
(970) 874-7904
ralph@cityofdelta.net, www.delta-co ...



C. Helliwell, Regional Sales Manage ...
Envirosight, LLC
973-214-3502
chelliwell@envirosight.com, www.env ...

Quote: 0000021605

Date: Dec 22, 2014

Submitted by: Envirosight

Part No.

Unit

Qty.

Extended

Notes: This proposal may be withdrawn if not accepted within the period shown below. All equipment remains the property of the seller until sum stated above is paid in full. We propose to furnish labor and material, complete in accordance with above specifications, and subject to the conditions found on this agreement, for the sum stated above in accordance with the terms as specified.

Expiration Period: 30 days

Terms: Cash

FOB: Randolph, NJ

Currency: US \$

Respectfully Submitted,

Envirosight

The above, prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized for the work specified. Payment will be made as specified.

Accepted by _____

_____ Date

Items: I, J & K

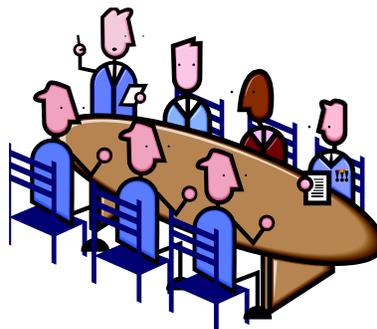
Attorney Comments



City Manager Comments



Councilmember Comments



Item L.

Executive Session

For a conference with the City Attorney for the purpose of receiving legal advice on specific legal questions under CRS Section 24-6-402(4)(b), for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under CRS Section 24-6-402(4)(e) and for discussion of a personnel matter under CRS Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.