



360 Main St. • Delta, Colorado 81416 • Phone (970) 874-7566 • Fax (970) 874-8776

Council may take formal action on any item appearing on this Agenda. However, formal action WILL NOT be taken at this meeting on any item of business first identified during the course of the meeting as a change to the Agenda, other business, or Citizen, Councilmember and Staff Comments.

A G E N D A

**Delta City Council
Regular Meeting**

**April 15, 2014
7:00 p.m.**

- A. Pledge of Allegiance**
- B. Changes to the Agenda**
- C. Oath of Office: Councilmember Bill Raley and Councilmember Ed Sisson**
- D. Appointment of Mayor and Mayor Pro Tem**
- E. City Council Board & Committee Appointments**
- F. Minutes**
- G. Citizen Comments**
- H. DIP Request for Incentives**
- I. Chamber Funding Request**
- J. Chamber Street Closure Requests**
- K. Retail Liquor Store Renewal; D&B Liquors**
- L. Report of Changes; CB's Tavern**
- M. Dairy King Minor Subdivision**
- N. Three Mile Plan**
- O. Purchase of Trucks**
- P. City Attorney Comments**
- Q. City Manager Comments**
- R. Councilmember Comments**

Item A:

Pledge of Allegiance



Item B:

Changes to the Agenda

Oath of Office



MEMO

To: City Council
From: Justin Clifton, City Manager
Date: April 15, 2014
Subject: Appointment of Mayor and Mayor Pro Tem



Office of the City Manager

Recommendation:

Council is required to make appointments for the seats of Mayor and Mayor Pro Tem.

Background:

The City Council elects the seats of Mayor and Mayor Pro Tem at the first meeting after an election. Communities across Colorado handle the election process in different ways. Since our process is not prescribed in Charter, the election can be made based on any criteria. Some communities deliberately try and rotate the seats, some prefer to keep continuity. Some communities prefer to rotate seats in progressive order from the Mayor Pro Tem to the Mayor, some elect without regard to previous officer's position. Willingness to accept the position is generally a top consideration except with Councils that aim to rotate the seats regardless.

Similar to the criteria for selection, the means of conducting the election also vary by community. Generally speaking, following any discussion, a motion is made either to nominate a candidate or to directly appoint a candidate. If a nomination is moved, seconded and approved by majority vote, the floor remains open for additional nominations. Once all nominations have been voted on, Council members have discretion to move to appoint one of the nominated positions or conduct a vote among all nominated candidates. It is generally acceptable to make a motion that includes both the Mayor and Mayor Pro Tem. However, if the motion is made to nominate a candidate it is best to take each position one at a time (usually resolving the Mayor's seat first). In the event of a tie or lack of majority vote (such as a split among 3 candidates) the process will continue. It is up to the Mayor to recommend a path forward or for Council members to propose a path forward with a new motion to break a tie or reduce the number of members contending for the seat.

Council has discretion to discuss any of the above and ask questions of staff and the attorney within the appropriate parliamentary procedure.

Cost: NA

Alignment With Strategic Planning:

Article I, Section 8 of the City Charter covers the presiding office (Mayor) and states that, “At the first meeting the Council shall elect one of its members for a term of two years who shall have the title of Mayor, shall preside at meetings of the Council, shall have the right to vote, and shall be recognized as head of the City government for all ceremonial purposes and by the governor for purposes of military law, but shall have no regular administrative duties. The Council shall also elect one of its members as Mayor Pro Tem who shall act as Mayor during the absence or disability of the Mayor, and if a vacancy occurs, shall become Mayor for the completion of the unexpired term.

Actions To Be Taken if Approved:

None. The elected Mayor and Mayor Pro Tem will take their seats immediately upon majority vote.

MEMO

To: City Council, City Manager
From: Jolene E. Nelson, City Clerk
Date: April 15, 2014
Subject: Council Board and Committee Appointments



Office of the City Clerk

The following appointments were made on March 5, 2013 to provide Council representation to the various Boards and Committees:

Juvenile Diversion; twice a yearly – Bill Raley

Delta County Economic Development; monthly 2nd Thursday – Mary Cooper

Historic Preservation; TBA (at least monthly) – Ed Sisson

Region 10; TBA – Bill Raley

Club 20 – Mary Cooper

Delta Area Chamber of Commerce; monthly 2nd Thursday @ 7:00am – Ed Sisson

Project 7; monthly 4th Thursday @ 4:30pm – Mary Cooper, Alternate Steve Glammeyer

Delta Housing Authority Board; monthly 4th Wednesday @ 3:00pm – Robert Jurca

Board of County Commissioners; 1st & 3rd Mondays @ 8:30am – Justin Clifton and Ray Penick

Municipal Quarterly, TBA – Ray Penick and Ed Sisson

Delta County Housing Task Force; quarterly 2nd Thursday @ 9:00am – Bill Raley

Truck Route Committee; TBA – Mary Cooper, Ray Penick

Citizen's Financial Task Force – 2nd & 4th Mondays @ 5:30-7:00pm – Ray Penick

Golf Course Advisory Board bi-monthly 2nd Wednesday– Robert Jurca

Delta Area Planning Committee – Glen Black

CRP – Downtown Revitalization

Organization – Bill Raley

Economic Restructuring – Ed Sisson

Design – Robert Jurca

Promotions TBA – Ed Sisson

Mayor Ed Sisson called the April 1, 2014 City Council meeting to order at 7:00 p.m. Also present were Councilmembers Bill Raley, Robert Jurca, Mary Cooper, and Ray Penick along with City Manager Justin Clifton. A meeting notice was posted in the south window at City Hall at least twenty-four hours prior to the meeting.

Pledge of Allegiance

The Mayor led everyone present in the Pledge of Allegiance.

Changes to the Agenda

There were none.

Minutes

A motion was made by Bill Raley, seconded by Ray Penick to approve the City Council meeting minutes of March 18, 2014 as submitted by the Clerk. All voted yes. Motion passed.

Citizen Comments

Alan Metcalf questioned the Council on the progress of the truck route including the budget, the timeline and property acquisition. Staff and Council responded to the questions; however some questions could not be answered because of current negotiations. Council suggested that Mr. Metcalf contact the City Manager's office and set up a meeting with the City Manager and the City Attorney to answer specific questions.

Planning Commission Board Appointments

The City Council considered the appointment of two Planning Commission members. There were two applicants and two three-year vacancies. Council questioned if Gerald Roberts had filled a partial term. Staff stated that Mr. Roberts was filling Pat Dearmin's partial term. The Council expressed their appreciation for the applicants' willingness to serve.

A motion was made by Ray Penick, seconded by Robert Jurca to appoint Gerald Roberts and Virginia (Ginni) Selby to the City of Delta Planning Commission for three- year terms. All voted yes. Motion passed.

Pizza Hut 3.2% Beer On Premises Liquor License Renewal

The City Council considered the renewal of the Pizza Hut 3.2% Beer On Premise Liquor License. The Clerk informed the Council that all of the fees had been paid and the Police Department is recommending approval.

A motion was made by Robert Jurca, seconded by Bill Raley to approve the renewal of the Pizza Hut 3.2% Beer On Premise Liquor License. All voted yes. Motion passed.

Regular Meeting, Delta City Council, April 1, 2014 (Cont.)

Colorado Parks and Wildlife Special Event Request

The City Council considered a request from the Colorado Parks and Wildlife for a discharge of guns permit at a special event, hunter safety training. The guns will be discharged in an enclosed trailer made specifically for the discharge of guns. The Council stated that Colorado Parks and Wildlife Hunter Safety program is a great program and this is an awesome trailer for the students to use.

A motion was made by Robert Jurca, seconded by Mary Cooper to approve the special event request for the Colorado Parks and Wildlife for discharge of guns at a special event for hunter safety training. All voted yes. Motion passed.

Arbor Day Proclamation

Paul Suppes, Parks Director informed the Council that the Parks Department will be installing twelve trees on West 5th Street, six in planters and six in sidewalk cut outs. Mr. Suppes stated that there will be tree planting ceremony on April 18 and requested that the Mayor and Council attend the tree planting ceremony.

The Mayor read the proclamation designating April 18, 2014 as Arbor Day for the City of Delta.

Dump Truck Purchase Approval

The City Council considered a request to purchase a new International truck with hook and dump body; the total cost for the truck will be \$111,233.00. Rod Myers, Director of Fleet/Facilities informed the Council that the truck is a budgeted item and that the truck is \$20,000 under the budgeted amount for this truck. Mr. Myers informed the Council that the City of Delta has used Hanson Equipment in the past. Additionally, Mr. Myers stated that the truck can be fitted with different bodies; as an example roll-offs can be picked up with the truck.

A motion was made by Bill Raley, seconded by Ray Penick to accept the bid from Hanson Equipment in the amount of \$111,233.00 for the purchase of a new International truck with hook and dump body and instructed the City Manager to make purchase. All voted yes. Motion passed.

City Attorney Comments

Absent

City Manager Comments

Justin Clifton, City Manager, recognized the leadership team and City staff for their willingness to take on additional duties. Mr. Clifton stated that staff is focused on moving forward and that staff has been participating in training courses. Additionally, Mr. Clifton stated that interdepartmental teams are working on a wage review and incentive dollars. Overall, Mr. Clifton stated that the City has positive hard working staff.

Regular Meeting, Delta City Council, April 1, 2014 (Cont.)

Councilmember Comments

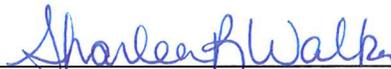
Project 7 Update: City Councilmember, Mary Cooper, reported on the Project 7 annual meeting. Ms. Cooper presented the annual report to the City Clerk for the official record. Ms. Cooper reported that the overall water usage for Project 7 is down 14% and Project 7 is not sure why. Additionally, Ms. Cooper stated that because Project 7 has been thrifty, it does not appear that Project 7 will need an increase of water rates. However, Project 7 is going to reevaluate the usage this summer to determine if a rate increase is warranted.

Quarterly Municipal Meeting Update: City Councilmember Ray Penick, reported on the quarterly municipal meeting. Mr. Penick stated that Region 10 will be hiring a grant coordinator. Additionally, Mr. Penick stated that according to the 911 system the City of Delta needs to update some signs on Garnet Mesa. The needed signs may be outside of City limits.

Mr. Penick also reported that the Town of Cedaredge has seen benefits to Main Street business from the street improvements that Cedaredge has recently completed. Additionally, Mr. Penick informed the Council that the Hospital reported that a new doctor is coming to the City of Delta, because of the quality of life in the area. Signage for the hospital was discussed at the quarterly meeting. It was determined that more hospital directional signs are needed. Mr. Clifton stated that the City can facilitate the directional signage for the hospital.

Adjournment

A motion was made by Mary Cooper, seconded by Robert Jurca to adjourn the regular City Council meeting. All voted yes. Motion passed. The meeting was adjourned at 7:24 p.m.



Sharleen R. Walker, Deputy City Clerk

Item D:

Citizen Comments



MEMO

To: City Council
From: Justin Clifton, City Manager
Date: April 15, 2014
Subject: DIP request for fee contributions



Office of the City Manager

Recommendation:

Staff recommends that Council consider the request from DIP to contribute to the cost of fees associated with a potential business expansion.

Background:

This item was on the agenda previously but was tabled due to lack of clarity regarding the estimated fees due to the City. Council also had a recent discussion regarding incentives and generally decided to consider them on a case by case basis.

Since the last meeting, staff has learned additional information that may be pertinent to making a decision on this matter. First, the state has been making grants to local businesses that meet job expansion criteria through the REDI program. This program was initially tailored to communities like Delta based on our proximity to a major correctional facility. That program, administered in part from the state Office of Economic Development and International Trade (OEDIT), views local contributions to expanding businesses very favorably. In a sense, the local efforts are viewed as a type of cash match. This encourages further investment in our area because the support of the REDI program is leveraged with local contributions and grant dollars can go further.

Second, we are now able to better articulate the fees that DIP will need to pay. Based on preliminary plan review, fees will total between \$7,000 to \$9,000. City Council has discretion to forgive all of the fees, none of the fees or set percentage of fee forgiveness or a not to exceed amount.

Cost:

Depends on any amount set by Council

Alignment With Strategic Planning:

Council has not yet fully articulated a position on giving incentives. Council has determined to look at incentive requests on a case by case basis. Most of the literature on incentives claim that incentives are best applied in keeping local businesses already in place. In this

instance, incentives could also be given based on a partnership with the REDI program that looks poised to bring more than one hundred thousand dollars to Delta businesses.

Actions To Be Taken if Approved:

Staff will make the appropriate provisions for any fee forgiveness as authorized by Council.

MEMO

To: City Council
From: Justin Clifton, City Manager
Date: April 15, 2014
Subject: Chamber Funding Request & Street Closures



Office of the City Manager

Recommendation:

Staff recommends that Council consider a request from the Delta Area Chamber of Commerce for \$1,000 to help fund Saturday Market events downtown.

Staff recommends that Council consider a request from the Delta Area Chamber of Commerce for the Temporary Closure of West 3rd between Main and Palmer for the following dates: May 10, June 14, August 9, September 13 and October 11 in 2014.

Background:

The City Council has had a historical precedent of funding some of the Chamber of Commerce operations. In 2013 the City did not build in funding for specific programs but did allocate general money to be assigned if requested and approved by Council. The contribution the City made to small business classes came from that source of money. This year the Council did not include additional dollars in the budget. However, the Chamber would like the Council to consider a small donation to make the program successful. While funding is not allocated for this expense, Council can decide to make the contribution and overrun the existing line item for contributions to other agencies.

The City Council has historically approved the closure of a City street for the Chamber of Commerce Street Fairs.

Cost: Up to \$1,000

Alignment With Strategic Planning:

The City has an interest in the successful operations of the City. Furthermore, the City has a stake in seeing events downtown. The City has identified events as a priority in the 2008 Comp Plan as well as the 2013 and 2014 Action Plans. This is the type of activity that could benefit from a partnership with a BID. In the mean time, we are 1 year away from completing the Truck Route and there is some concern that without some support the downtown events may not be viable.

Actions To Be Taken if Approved:

Funds will be allocated as directed.



April 10, 2012

Dear City Manager Clifton & Council Members for the City of Delta,

This letter is to request a fiscal sponsorship of the Second Saturday Street Fairs, which are organized by the Delta Area Chamber of Commerce as a continuation of the block parties held several years ago, which was a partnership between the city and the chamber and funded by the city in order to get more people downtown.

Like any event, the block party to street fair transition has taken some time to work out the bugs, but I believe we are successful in getting people downtown. Last year, we held six street fairs, once a month from May through October. Throughout the six months, we had a total of 84 different vendors, with an average of 35 vendors per fair. Vendors were local businesses, home-based businesses and nonprofits.

Not only did our vendors bring business and traffic to downtown – buying breakfast or lunch from downtown restaurants, buying supplies for their booths, etc. – but many businesses along Main Street reported a significant, discernable difference in business on the days which we held street fairs. People come to the streets fairs and then walk Main and visit and/or shop at our businesses.

One of the organizers of the farmer's market said the Saturdays on which there were street fairs, her vendors were busier too, because both events happening at the same time drew a bigger crowd for both of us.

Additionally, the Chamber had a booth where we gave away freebies in exchange for people signing up to receive our eblasts and newsletter. Over the six months, we were able to add over 600 email addresses to our database. I think it is fair to assume that double, if not triple, that number of people attended our street fairs (but who chose not to disclose their email address). That equates to about 300 people downtown on a Saturday during one of the street fairs.

It is the wish of the Chamber to continue this program, and we are requesting the City of Delta consider a sponsorship in the amount of \$1,000. That money will be used for advertising and in securing monthly live music or other entertainment.

More than helping the Chamber put on an event which drives traffic downtown, thus giving a boon to our local businesses, the City would be considered a traditional sponsor, which would include a booth space at each of the fairs; your logo incorporated on all print advertising and posters; your name mentioned in all press releases/PSAs; a banner hung on the stage at each fair; and, if we chose to advertise on the radio, your name included in those spots.

I am happy to answer any questions about this event. I hope the city is able to partner on this year's event.

Thank you in advance for your consideration.

Kami Collins
On Behalf of the Board of Directors
Delta Area Chamber of Commerce

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**City of Delta Special Permit for Temporary Closure
Or Occupation of Public Right of Way (R.O.W.)**

Date of Application: 4-10-14

PLEASE PRINT OR TYPE

Event Information:

Date & Specific Time of Event:

May 10, June 14, August 9, September 13, October 11 10am - 2pm

Location(s) of Event: West 3rd between Main & Palmer

Name and Description of Event: Second Saturday Street Fairs

Applicant:

Name of Organization, Group, or Individual: Delta Area Chamber of Commerce

Authorized Contact Person: Karni Collins

Mailing Address: 301 Main St, Delta

E-Mail Address: director@delta.colorado.org

Phone Number: (Day) 874-8616 (Evening) 361-8905-

Special Equipment Needs (power, water etc.):

The following items have been received by the City of Delta:

- Application Fee of \$ 25
- Deposit of \$ 500 to be refunded no more than five (5) business days after the permitted event if the Right of Way (R.O.W.) closure area and adjoining property is made clean and litter free by applicant within 24 hours of the event.
- Proof of Special Event Insurance (\$1 million event liability policy).

Conditions For Use

1. Sales of food, beverage, and merchandise are not allowed without prior approval of the City.
 2. A permit must be issued by the City of Delta Police Department for Beer and Wines to be sold and consumed on designated City property. If alcoholic beverages are to be distributed or sold, applicable State and Local Licenses must be obtained and approval from the City is required to obtain such permits. Permits are not available for distilled Liquor. Exact location of area proposed for sales and consumption of beer and/or wine during subject special event:
-

City of Delta Special Permit continued

Any authorized City of Delta representative may terminate the event at any time for any good cause and applicant must then immediately vacate. No refund will be given in such event.

R.O.W. Closure Regulations:

- No R.O.W. closure may occur in conjunction with any Special Events Liquor License, unless permission is granted by the City Council.
- No R.O.W. may be closed more than ten hours.
- Application must be submitted at least 30 days in advance of event.
- Event must conclude by 11:00 p.m.
- R.O.W. and adjoining walkway, etc. must be cleaned after event by applicant.

Date of R.O.W. Closure: May 10, June 14, August 9, September 13, October 11
Start Time of Closure: 9 am Ending Time of Closure: 3 pm

Describe R.O.W. area to be closed:

1 block of West 3rd Street between Main St & Palmer St.

Barricades, cones and signs needed:

Barricades: Yes Signs: _____ Cones: Yes
Time and Date for Delivery: _____
Time and Date for Pickup: _____

Parade Regulations:

- Application must be submitted at least 60 days in advance of event.
- Each parade must organize and stage on 9th Street from Grand Avenue to Main Street with additional staging area on Main Street from 9th Street to 11th Street on the East side. The parade must then travel North on Main Street to 4th Street, turning off of Main Street, East onto 4th Street.
- Throwing candy and other items from moving vehicles is prohibited.

I understand that the City of Delta has no liability and provides no insurance for the protection of the applicant or event spectators. The applicant agrees to save and hold harmless the City and its employees from any and all claims and demands arising out of the use of the permitted areas and will defend any cause of action brought to enforce any such claims or demands against the City and/or its Employees.

Aldies 4-10-14
Signature of Applicant or Representative Date

The foregoing application for a special permit is hereby granted, subject to all terms, conditions and regulations previously stated and subject to all other applicable City Code regulations.

Mayor of the City of Delta Date

MEMO

To: Mayor and City Council
From: Jolene E. Nelson, City Clerk
Date: April 15, 2014
Subject: Retail Liquor Store Renewal; D&B Liquors



Office of the City Clerk

Recommendation:

Staff recommends approval of the retail liquor store renewal for D&B Liquors located at 201 Main Street. The Police Department's report and recommendation is attached.

Background:

The current liquor license expires May 14, 2014.

Cost:

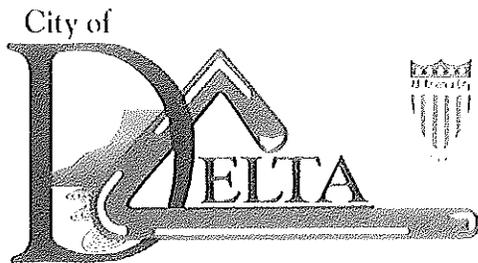
There is no cost to the City to renew this license. The applicant has paid the \$327.50 renewal fee to the State, and the City renewal fee of \$97.50 as well as the City's \$300.00 liquor occupation tax.

Alignment With Strategic Planning:

Per Delta Municipal Code 5.10.010 "the Delta City Council is hereby designated the local licensing authority for the purposes of exercising the duties and powers provided for in the Colorado Beer Code and the Colorado Liquor Code."

Actions To Be Taken if Approved:

The Mayor and Clerk will sign the renewal application, and the Clerk will mail it to the State, who will review the application and issue the State license.



360 Main St. • Delta, Colorado 81416 • Phone (970) 874-7566 • Fax (970) 874-8776

LIQUOR LICENSE RENEWAL RECOMMENDATION

To: City Council

Re: Application of D&B Liquors, Inc.

DBA: D&B Liquors

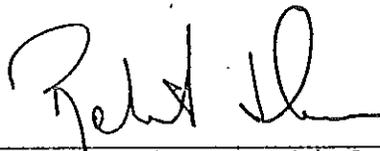
The report sheets show the following liquor violations for the past twelve months for the above named applicant:

No liquor violations in the past twelve months.

Remarks:

Police Department recommendation:

Recommend liquor license renewal.



Robert Thomas, Chief of Police

**LIQUOR OR 3.2 BEER LICENSE
 RENEWAL APPLICATION**

Fees Due	
Renewal Fee	\$227.50
Storage Permit \$100 x <u>1</u>	<u>100.00</u>
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
Amount Due/Paid	

D&B LIQUORS
 201 MAIN ST
 DELTA CO 81416-1814

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

PLEASE VERIFY & UPDATE ALL INFORMATION BELOW

RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE

Licensee Name D&B LIQUORS INC		DBA D&B LIQUORS		
Liquor License # 12360240000	License Type Liquor Store (city)	Sales Tax License # 12360240000	Expiration Date 5/14/2014	Due Date 3/30/2014
Street Address 201 MAIN ST DELTA CO 81416-1814				Phone Number (970) 874 7280
Mailing Address 201 MAIN ST DELTA CO 81416-1814				
Operating Manager <i>Keith Johnse</i>	[REDACTED]	Home Address 8689 2100 Rd Austin Co 81416	Phone Number 778-7980	

- Do you have legal possession of the premises at the street address above? YES NO
 Is the premises owned or rented? Owned Rented* *If rented, expiration date of lease UNTL SELL OF PROPERTY
- Since the date of filing of the last annual application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. YES NO
NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS: If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
- Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. YES NO
- Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. YES NO
- Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. YES NO
- SOLE PROPRIETORSHIPS, HUSBAND-WIFE PARTNERSHIPS AND PARTNERS IN GENERAL PARTNERSHIPS:** Each person must complete and sign the DR 4679: Affidavit – Restriction on Public Benefits (available online or by calling 303-205-2300) and **attach a copy of their driver's license, state-issued ID or valid passport.**

AFFIRMATION & CONSENT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business <i>Charles Keith Johnse</i>	Title <i>V-pres - sec treas.</i>
Signature <i>Charles Keith Johnse</i>	Date <i>3-28-2014</i>

REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. **THEREFORE THIS APPLICATION IS APPROVED.**

Local Licensing Authority For	Date
Signature	Title
	Attest

MEMO

To: Mayor and City Council
From: Jolene E. Nelson, City Clerk
Date: April 15, 2014
Subject: Report of Changes; CB's Tavern



Office of the City Clerk

Recommendation:

Staff recommends approval of the Report of Changes submitted by CB's Tavern.

Background:

CB's Tavern is modifying their premise; therefore, it is required that they submit a Report of Changes to include the modification. The modification includes a new event area which will include a dining area, additional restroom and a storage room. CB's is working with the Community Development to be in compliance with all building code regulations.

Cost:

There is no cost to the City to approve the report of changes. The applicant has paid the \$150.00 fee to the State.

Alignment With Strategic Planning:

Per Delta Municipal Code 5.10.010 "the Delta City Council is hereby designated the local licensing authority for the purposes of exercising the duties and powers provided for in the Colorado Beer Code and the Colorado Liquor Code."

Actions To Be Taken if Approved:

The Mayor and Clerk will sign the report of changes, and the Clerk will mail it to the State, who will review.

PERMIT APPLICATION AND REPORT OF CHANGES

CURRENT LICENSE NUMBER 12914030000
 ALL ANSWERS MUST BE PRINTED IN BLACK INK OR TYPEWRITTEN
 LOCAL LICENSE FEE \$ _____
 APPLICANT SHOULD OBTAIN A COLORADO LIQUOR & BEER CODE BOOK TO ORDER CALL (303) 370-2165

1. Applicant is a		PRESENT LICENSE NUMBER
<input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited Liability Company		
2. Name of Licensee	3. Trade Name	
<u>CB's Tavern</u>	<u>CBoydbusi LLC</u>	
4. Location Address		
<u>334 Main St</u>		
City	County	ZIP
<u>Delta</u>	<u>Delta</u>	<u>81416</u>

SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.

Section A – Manager reg/change	Section C
• License Account No. _____ 1983-750 (999) <input type="checkbox"/> Manager's Registration (Hotel & Restr.)..\$75.00 2012-750 (999) <input type="checkbox"/> Manager's Registration (Tavern).....\$75.00 <input type="checkbox"/> Change of Manager (Other Licenses) NO FEE	2210-100 (999) <input type="checkbox"/> Retail Warehouse Storage Permit (ea) \$100.00 2200-100 (999) <input type="checkbox"/> Wholesale Branch House Permit (ea).... 100.00 2260-100 (999) <input type="checkbox"/> Change Corp. or Trade Name Permit (ea) .50.00 2230-100 (999) <input type="checkbox"/> Change Location Permit (ea)..... 150.00 2280-100 (999) <input checked="" type="checkbox"/> Change, Alter or Modify Premises \$150.00 x <u>1</u> Total Fee <u>\$150.00</u>
Section B – Duplicate License	
• Liquor License No. _____ 2270-100 (999) <input type="checkbox"/> Duplicate License\$50.00	2220-100 (999) <input type="checkbox"/> Addition of Optional Premises to Existing H/R \$100.00 x _____ Total Fee _____ 1988-100 (999) <input type="checkbox"/> Addition of Related Facility to Resort Complex \$75.00 x _____ Total Fee _____

DO NOT WRITE IN THIS SPACE – FOR DEPARTMENT OF REVENUE USE ONLY

DATE LICENSE ISSUED	LICENSE ACCOUNT NUMBER	PERIOD
-750 (999)	-100 (999)	<div style="font-size: small;">The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.</div> <div style="text-align: right; font-weight: bold; font-size: large;">TOTAL AMOUNT DUE \$ _____ .00</div>

STORAGE PERMIT	<p>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</p> <p><input type="checkbox"/> Retail Warehouse Permit for:</p> <p style="padding-left: 20px;"><input type="checkbox"/> On-Premises Licensee (Taverns, Restaurants etc.)</p> <p style="padding-left: 20px;"><input type="checkbox"/> Off-Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> Wholesalers Branch House Permit</p> <p>Address of storage premise: _____</p> <p>City _____, County _____, Zip _____</p> <p>Attach a deed/ lease or rental agreement for the storage premises. Attach a detailed diagram of the storage premises.</p>				
CHANGE TRADE NAME OR CORPORATE NAME	<p>6. Change of Trade Name or Corporation Name</p> <p><input type="checkbox"/> Change of Trade name / DBA only</p> <p><input type="checkbox"/> Corporate Name Change (Attach the following supporting documents)</p> <p style="padding-left: 20px;">1. Certificate of Amendment filed with the Secretary of State, or</p> <p style="padding-left: 20px;">2. Statement of Change filed with the Secretary of State, <u>and</u></p> <p style="padding-left: 20px;">3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 50%; padding: 2px;">Old Trade Name</td> <td style="width: 50%; padding: 2px;">New Trade Name</td> </tr> <tr> <td style="width: 50%; padding: 2px;">Old Corporate Name</td> <td style="width: 50%; padding: 2px;">New Corporate Name</td> </tr> </table>	Old Trade Name	New Trade Name	Old Corporate Name	New Corporate Name
Old Trade Name	New Trade Name				
Old Corporate Name	New Corporate Name				
CHANGE OF LOCATION	<p>7. Change of Location</p> <p>NOTE TO RETAIL LICENSEES: An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 12-47-311 (1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</p> <p>Date filed with Local Authority _____ Date of Hearing _____</p> <p>(a) Address of current premises _____</p> <p style="padding-left: 20px;">City _____ County _____ Zip _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p style="padding-left: 20px;">Address _____</p> <p style="padding-left: 20px;">City _____ County _____ Zip _____</p> <p>(c) New mailing address if applicable.</p> <p style="padding-left: 20px;">Address _____</p> <p style="padding-left: 20px;">City _____ County _____ State _____ Zip _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p>				

CHANGE OF MANAGER	<p>8. Change of Manager or to Register the Manager of a Tavern or a Hotel and Restaurant liquor license.</p> <p>(a) Change of Manager (attach Individual History DR 8404-I H/R and Tavern only)</p> <p>Former manager's name _____</p> <p>New manager's name _____</p> <p>(b) Date of Employment _____</p> <p>Has manager ever managed a liquor licensed establishment?..... Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Does manager have a financial interest in any other liquor licensed establishment?..... Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, give name and location of establishment _____</p>
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MODIFY PREMISES OR ADDITION OF OPTIONAL PREMISES OR RELATED FACILITY	<p>9. Modification of Premises, Addition of an Optional Premises, or Addition of Related Facility</p> <p>NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities.</p> <p>(a) Describe change proposed <u>Addition of a banquet hall / private party room.</u></p> <p>(b) If the modification is temporary, when will the proposed change:</p> <p>Start _____ (mo/day/year) End _____ (mo/day/year)</p> <p>NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00</p> <p>(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?</p> <p>(If yes, explain in detail and describe any exemptions that apply) Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(d) Is the proposed change in compliance with local building and zoning laws?..... Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(e) If this modification is for an additional Hotel and Restaurant Optional Premises or Resort Complex Related Facility, has the local authority authorized by resolution or ordinance the issuance of optional premises?</p> <p>..... Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.</p> <p>(g) Attach any existing lease that is revised due to the modification.</p>
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OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature <u>Carrie Boyd</u>	Title <u>Owner</u>	Date <u>3/13/2014</u>
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REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY / COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 12, Articles 46 and 47, C.R.S., as amended. **THEREFORE, THIS APPLICATION IS APPROVED.**

Local Licensing Authority (City or County)	Date filed with Local Authority
Signature	Title
	Date

REPORT OF STATE LICENSING AUTHORITY

The foregoing has been examined and complies with the filing requirements of Title 12, Article 47, C.R.S., as amended.

Signature	Title	Date
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MEMO

To: City Council, Justin Clifton, City Manager
From: Glen L. Black, Community Development Director
Date: April 15, 2014
Subject: Dairy King Minor Subdivision



Community Development

Recommendation: City Council would approve the minor subdivision contingent upon all corrections being made and compliance with all City of Delta requirements and any other regulatory/permitting agency requirements.

Background: The Planning Commission has reviewed the Dairy King Minor Subdivision at the April 7, 2014 Planning Commission meeting and is recommending approval. The applicant is requesting to divide this 5.91-acre parcel into two (2) lots. The existing parcel currently has two zoning designations, the old Dairy King restaurant and a single wide trailer are located on a portion zoned B-2 and the remaining lot containing a residence, shop and barn is zoned A-1.

Staff has reviewed the proposed subdivision and application and has found the proposal in substantial compliance with the requirements of the Delta Municipal Code. All fees have been received including the payment in lieu of parks fee. The lot sizes will conform to the existing zoning designations. Additional street dedication and utility easements will be secured by the final plat.

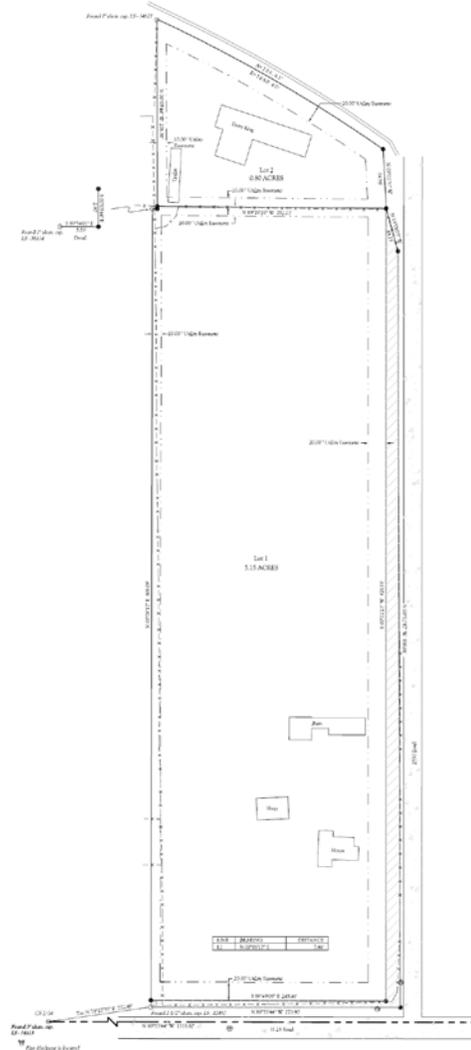
The existing single wide trailer will encroach into the newly created set back line. The trailer is a legally nonconforming use and would not be allowed to be replaced. Staff is in favor of allowing the encroachment to occur, since the trailer will eventually be removed from the property. We are adding a plat note for clarity to potential purchasers.

Cost: There is no cost to the City of Delta.

Alignment With Strategic Planning: "The City of Delta should encourage commercial growth along US 50 to the north and south." Comprehensive Master Plan Policy 7, page 3-13.

Actions To Be Taken if Approved: Applicant must provide two reproducible mylars of the plat in final form fully executed by all required parties except the City. Final plat approval shall expire if the requirements are not met and the plat submitted to the City of Delta for recording within 90 days of approval by City Council.

Dairy King Minor Subdivision Located in NW 1/4 SE 1/4 Section 12, Township 15 South, Range 96 West, of the 6th Principal Meridian Delta County, Colorado



Certificate of Dedication and Ownership:
KNOW ALL MEN BY THESE PRESENTS that the undersigned, being the owner(s) of certain lands in the City of Delta, Colorado, to-wit:

Legal Description:
Part of the NW 1/4 SE 1/4 of Section 12, Township 15 South, Range 96 West, 6th Principal Meridian, Delta County, Colorado. More particularly described as follows:
Beginning at a point within the Southeast corner of the NW 1/4 SE 1/4 of said section 12, thence S. 70°17'37" W., 272.48 ft. dist., thence N. 00°00'00" E., 476.51 ft. dist., thence S. 89°44'17" E., 238.23 ft. dist., thence S. 00°00'00" E., 238.23 ft. dist., thence along a curve to the right, being an arc length of 284.01 ft., 614.11 ft. radius of 196.02 ft. dist., and a chord 284.01 ft. dist., thence S. 89°44'17" E., 238.23 ft. dist., thence S. 00°00'00" E., 238.23 ft. dist., thence S. 17°00'00" E., 48.73 ft. dist., thence S. 90°17'47" E., 83.64 ft. dist., thence N. 00°00'00" E., 273.93 ft. dist., to the point of beginning, Containing 0.27 acres, more or less.

The above by these presents has been divided and subdivided the same into lots, as shown on this plat, under the name of Dairy King Subdivision, and does that hereby dedicate, grant and convey to the City of Delta, State of Colorado, for the use of the public, **RD #2 and 4 1/2 mile road** herein shown. Also the following easements are dedicated, granted and conveyed to the City of Delta, Colorado as shown: (1) 60 ft. easement for City utilities including storm drainage and public utilities; (2) 10 ft. easement for City storm drainage; (3) 10 ft. easement for City storm drainage; (4) 10 ft. easement for City storm drainage.

Witness my hand and official seal this _____ day of _____, A.D. 2014.

Yvonne Marie Hoffmann
STATE OF COLORADO)
COUNTY OF DELTA)

The foregoing Certificate of Ownership and Dedication was acknowledged before me this _____ day of _____, A.D. 2014, by Yvonne Marie Hoffmann. Witness my hand and official seal.

My Commission expires _____
Notary Public _____
(S&A)

Attorney's Certificate: I, _____, an attorney at law duly licensed to practice before the courts of record of Colorado, do hereby certify that I have examined the title of all said lands granted and that said title is correct in the abstracts and correct, true and clear of all liens and incumbrances.

Dated this _____ day of _____, A.D. 2014.

Attorney at Law

Surveyor's Certificate: I, Kenneth E. Schaefer, hereby certify that this plat accurately represents a survey, performed either by me or under my supervision and based on my knowledge, information and belief, and that it conforms with the common "standards for land surveys" of the A.S.S. Board of Registration, as well as with related survey regulations of the same; contains all the Colorado record returns and the City of Delta regulations. This certificate is not intended to be an opinion or implied warranty or guarantee of any matter except those stated in the preceding sentences. Date: _____
License No. 88114

City Manager Certificate: Approved for recording this _____ day of _____, A.D. 2014, by _____, City Manager.

Certificate of Improvement Completion:
I, _____, Director of Community Development, for the City of Delta, do certify that all improvements and utilities required by the current Subdivision Regulations of the City of Delta have been installed in this Subdivision in accordance with the specifications of the City except for the following:
Date: _____
Community Development Director

Certificate of Record of Security:
I, _____, City Clerk for the City of Delta, Colorado, do certify the security has been provided to the City, paying for and securing the construction and installation of the following utilities and improvements:
Date: _____
City Clerk

Planning Commission:
Approved by the Delta City Planning Commission this _____ day of _____, A.D. 2014, by _____, Chairman.

City Council:
Approved by the Delta City Council this _____ day of _____, A.D. 2014, by _____, Mayor.

City Attorney's Certificate: Approved for recording this _____ day of _____, 2014, _____, City Attorney.

Recorder's Certificate: I hereby certify that this plat was filed for record in the office of the Clerk and Recorder of Delta County, Colorado. _____, Delta County Clerk & Recorder.

Maintenance Notes:

- The owners of Lots 1 & 2 within this subdivision shall be jointly and severally liable for the following:
A. Operation and maintenance of the irrigation system, ditches and pipelines located on said lots.
In the event that said maintenance is not properly performed, the City of Delta may cause the work to be done, assess the cost to the said owners, may certify such charges as delinquent charges to the County treasurer to be collected similarly to taxes, may request a lien on said City which shall be filed with any delinquent tax, or may pursue any other remedy available in order to collect such charges.
- No structure or improvement shall be placed within any easement, tract, or public right-of-way for the use or purpose prohibited by applicable laws, rules, regulations, codes, ordinances, or other laws of the State of Colorado.
- Structures on corner lots within front building setbacks shall be enclosed in height, open, and set back, so as not to obstruct traffic sight triangles.
- Objections are filed in all plat cases shall run with title to the land and be binding upon all successors in interest to the said lots.

SD NOTES:
Lots 1 and 2 are shown herein to be owned by the City of Delta for the use of each, gutter and sidewalk along E. 24th St. and E. 25th St. and for the improvements along E. 24th St. and E. 25th St. Lots 1 and 2 may also be shown for storm drainage facilities, and piping of irrigation ditches, upon the property platred herein or within the platred boundaries of E. 24th St. and E. 25th St. showing Lots 1 and 2, as well as the cost of construction of said ditches and or irrigation pipelines.

The Delta City Clerk is irrevocably appointed as the attorney-in-fact of the owners of said Lots for the purpose of signing improvement ditches positions and voting in any election to approve improvement ditches financial obligations and for all other purposes related to the formation of such ditches and construction of such improvements.



Legal Description: Area to be Deducted:
Part of the NW 1/4 SE 1/4 of Section 12, Township 15 South, Range 96 West, 6th Principal Meridian, Delta County, Colorado. More particularly described as follows:
Beginning at a point within the Southeast corner of the NW 1/4 SE 1/4 of said section 12, thence S. 70°17'37" W., 272.48 ft. dist., thence N. 00°00'00" E., 476.51 ft. dist., thence S. 89°44'17" E., 238.23 ft. dist., thence S. 00°00'00" E., 238.23 ft. dist., thence along a curve to the right, being an arc length of 284.01 ft., 614.11 ft. radius of 196.02 ft. dist., and a chord 284.01 ft. dist., thence S. 89°44'17" E., 238.23 ft. dist., thence S. 00°00'00" E., 238.23 ft. dist., thence S. 17°00'00" E., 48.73 ft. dist., thence S. 90°17'47" E., 83.64 ft. dist., thence N. 00°00'00" E., 273.93 ft. dist., to the point of beginning, Containing 0.27 acres, more or less.

Plan Note: Middle house located on Lot 2, may be replaced if owned or destroyed. If the middle house is vacant the records it shall be noted.

General Notes:
All lines shown always herein are for graphical purposes only. They are not to be relied upon to establish property boundaries.
This survey was performed without the benefit of a title policy or commitment and does not constitute a title search by Southwest Land Surveying, LLC.
The surveyor's certificate a herein shall run only to the person for whom this survey was prepared and to the agencies including the City of Delta based on their files. Certificates are not transferable to additional beneficiaries or subsequent owners.
No guarantee as to the accuracy of the information contained on the attached drawing is either stated or implied unless this map bears an original signature of the professional land surveyor herein named.
Only pages of this survey marked with an original seal and signature by the surveyor shall be considered true, valid copies.
Advisees names, books and pages are given for informational purposes only and are according to the Delta County Assessor records in the date of this plat.

U.S. MINERAL SURVEYORS REGISTERED LAND SURVEYORS IN COLORADO		SOUTHWEST LAND SURVEYING LLC 1115 S. 2nd St., Silverton, CO 81433 (970) 574-0900, Silverton (970) 574-0900, Delta (970) 574-0643, Fax	
PLAN SCALE 1"=60'	REVISIONS	Scott Hillington 1304 W 21st Rd Delta County, Colorado	
FIELD CREW: KESJ KESJ	DATE: KESJ	Dairy King Minor Subdivision Located in the NW 1/4 SE 1/4 Sec. 12, T. 15 S., R. 96 W., 6th P.M. Delta County, Colorado	
SHEET 1 of 1		DATE: 10/17/13	SHEET 07 of 13

NETP 24.14.14.00001
ALL CERTIFICATES MUST BE FILED WITH THE COUNTY CLERK AND RECORDS DEPARTMENT. THE SURVEYOR'S CERTIFICATE MUST BE FILED WITH THE COUNTY CLERK AND RECORDS DEPARTMENT. THE SURVEYOR'S CERTIFICATE MUST BE FILED WITH THE COUNTY CLERK AND RECORDS DEPARTMENT. THE SURVEYOR'S CERTIFICATE MUST BE FILED WITH THE COUNTY CLERK AND RECORDS DEPARTMENT.

MEMO

To: City Council, Justin Clifton, City Manager
From: Glen L. Black, Community Development Director
Date: April 15, 2014
Subject: 3 Mile Plan (SB45 Plan)



Community Development

Recommendation: City Council would approve the Three Mile Plan to define the City's planning area. Approval of the plan allows the City to annex areas in and around the current City boundaries in conformity with State Statutes.

Background: Statute C.R.S. 31-12-105(e)(I) requires the City to review and update annually the plan which considers areas within three miles of the City's boundaries. Planning Commission reviewed the plan at their April 7, 2014 meeting (please see the attached report). The boundary has not changed from 2012 or 2013.

Cost: There is no cost to the City of Delta.

Alignment With Strategic Planning: Chapter 3 Page 3-1 discusses the Surrounding Plan Area with a map on Page 3-2.

Actions To Be Taken if Approved: Staff will keep copies of approved plan on file.



Three Mile Plan

Overview

The following plan is hereby developed to comply with C.R.S. 31-12-105 (e)(I), which states the following:

(e) (I) Except as otherwise provided in this paragraph (e), no annexation may take place that would have the effect of extending a municipal boundary more than three miles in any direction from any point of such municipal boundary in any one year..... Prior to completion of any annexation within the three-mile area, the municipality shall have in place a plan for that area that generally describes the proposed location, character, and extent of streets, subways, bridges, waterways, waterfronts, parkways, playgrounds, squares, parks, aviation fields, other public ways, grounds, open spaces, public utilities, and terminals for water, light, sanitation, transportation, and power to be provided by the municipality and the proposed land uses for the area. Such plan shall be updated at least once annually.....

The Plan

The City of Delta's Three Mile Plan includes the following:

1. A boundary map showing a three mile area around the City.
2. The City of Delta Comprehensive Plan, including the Future Land Use Plan map.
3. The Growth Management Agreement between the City and Delta County recorded January, 2007 in the Delta County Records.
4. The Delta County Road and Bridge Map, incorporated to the extent of the three mile area shown on the boundary map.
5. The Capital Improvement Plans.
6. The Major Street Plan.

Public utilities in the three mile area include the following:

- a. Power providers: Include the City of Delta and Delta-Montrose Electric Association within their respective service areas.
- b. Sewer: Available in and near the City from the City of Delta. City sewer is extended as per City ordinances at the cost of the applicant, or pursuant to special financial projects. Other areas are planned for agricultural or low density residential until City sewer is extended. Individual Sewage Disposal Systems (ISDS) are authorized under certain circumstances in the City.
- c. Water service: Domestic water services are provided in the area by the City of Delta and Tri-County Water Conservancy District within their respective service areas



- d. Trash collection: City trash service is provided within the City. Private collection services operate outside and within the City. Delta County operates the Delta County Landfill.
- e. Telephone: Century Link Communications and TDS as per their certified service areas.
- f. Natural Gas: Source Gas provides service available in the City, in fringe areas of the City, and along the main pipeline only.
- g. Cable TV: Available in and near the City only, pursuant to Charter CATV permit.

The proposed land uses of the area consist of public land, agricultural uses, and low-density residential uses, except to the extent specifically provided otherwise by the City's Zoning Map, Comprehensive Plan, and Future Land Use Plan map.

No transportation services are proposed to be provided by the City other than streets, alleys or bikeways, and recreation pathways.

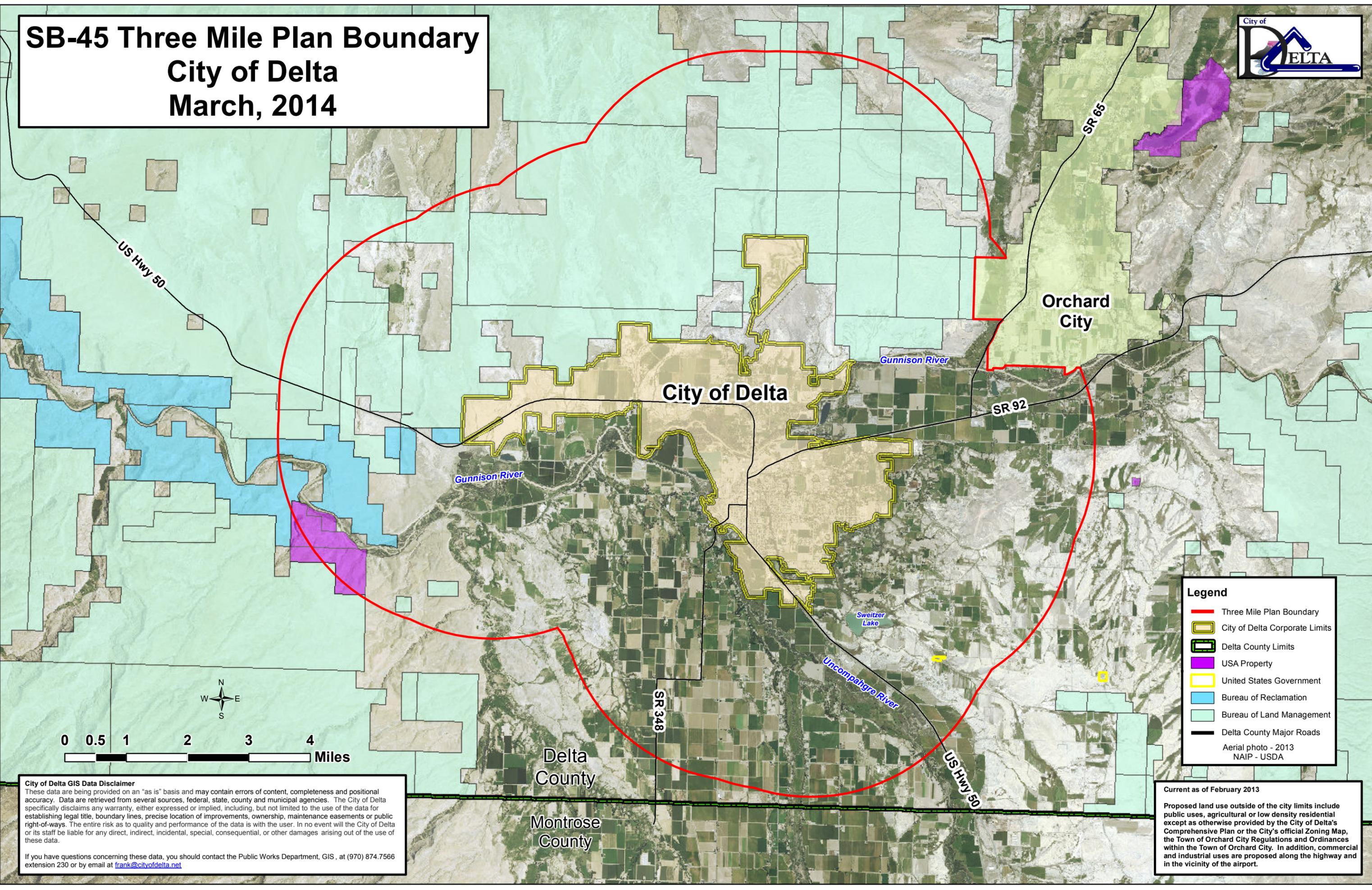
To the extent that any item mentioned in C.R.S. 31-12-105 (1) (e) is not reflected in the items of this Plan, the Plan should be construed to mean that no such facilities are contemplated to be provided.

In the event of any conflict between anything in the foregoing elements of the Three Mile Plan and City ordinances or regulations, the City ordinances and regulations shall control. The City of Delta Comprehensive Plan and other city elements of the above documents shall control with respect to any conflicts with provisions of the plan incorporated from other "non-City" entities.

SB-45 Three Mile Plan Boundary

City of Delta

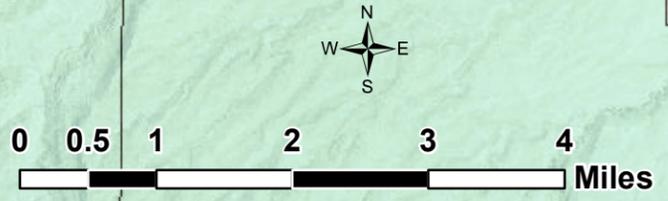
March, 2014



Legend

- Three Mile Plan Boundary
- City of Delta Corporate Limits
- Delta County Limits
- USA Property
- United States Government
- Bureau of Reclamation
- Bureau of Land Management
- Delta County Major Roads

Aerial photo - 2013
NAIP - USDA



City of Delta GIS Data Disclaimer
 These data are being provided on an "as is" basis and may contain errors of content, completeness and positional accuracy. Data are retrieved from several sources, federal, state, county and municipal agencies. The City of Delta specifically disclaims any warranty, either expressed or implied, including, but not limited to the use of the data for establishing legal title, boundary lines, precise location of improvements, ownership, maintenance easements or public right-of-ways. The entire risk as to quality and performance of the data is with the user. In no event will the City of Delta or its staff be liable for any direct, indirect, incidental, special, consequential, or other damages arising out of the use of these data.

If you have questions concerning these data, you should contact the Public Works Department, GIS, at (970) 874.7566 extension 230 or by email at frank@cityofdelta.net

Current as of February 2013

Proposed land use outside of the city limits include public uses, agricultural or low density residential except as otherwise provided by the City of Delta's Comprehensive Plan or the City's official Zoning Map, the Town of Orchard City Regulations and Ordinances within the Town of Orchard City. In addition, commercial and industrial uses are proposed along the highway and in the vicinity of the airport.

MEMO

To: City Council
From: Rod Myers, Director of Fleet/Facilities
Date: April 15, 2014
Subject: Purchase of budgeted vehicles.



Fleet /Facilities Director

Recommendation:

Staff would like approval from Council to purchase three new vehicles. Vehicles are
1-ton 4 x 2 truck w/utility body for the water department
½ ton 4 x 2 crew cab pickup for the parks department
½ ton 4 x 2 pickup for the WWTP

Background:

The current vehicles that are up for replacement are, a 1998 Chevrolet 1 ton 4 x 4 pickup this unit is being replaced with 4x2 ½ ton pickup since a heavy duty pickup is not needed at the WWTP. A 1998 Chevrolet 1 ton 4 x 4 Crew cab w/ utility box is being replaced with a 4 x 2 1 ton crew cab truck w/ utility body. The 1996 Ford 1 ton 4 x 2-crew cab will be replaced with a 4 x 2 ½ ton crew cab pickup. It is the Fleet department's intent to fit the need and the size of vehicles and equipment for each department while maintaining efficiency and controlling cost for the City. Bid packets were sent to three local automotive dealerships and posted on the city's website. Hellman Motor Co (Ford) was the low bid on all three vehicles.

Cost:

A total of \$ 77,000.00 has been budgeted for the replacement of three vehicles.

	Base Cost	Extended Warranty	Options	Total
1 Ton Utility Truck	\$ 32,890.00	N/A	\$ 325.00	\$33,215.00
4 x 2 Crew cab pickup	\$24,890.00	\$ 870.00	\$ 600.00	\$26,360.00
4 x 2 pickup	\$18,890.00	\$870.00	0.00	\$ 19,760.00
Total				\$79,335.00

The purchases are slightly over budget due to options that were added. The requested options are listed on the attachment with the vehicle bids.

Alignment With Strategic Planning:

All three vehicles are scheduled for replacement according to the fleet replacement program and have been budgeted in 2014 for replacement. This is in line with the city's fourth value: Fiscal Responsibility that is, "to be efficient and effective stewards of public funds and resources."

Actions To Be Taken if Approved:

Staff will purchase the three new vehicles as listed above From Hellman Motor co.

Truck Bids with Options

	Hellman Motor Co. Delta	Hellman Chevrolet Delta	Flower Motor Co. Montrose
1 Ton Utility Truck	\$32,980.00	\$34,798.65	\$41,986.00
4 x2 Crew Cab	\$24,980.00	\$28,000.00	\$30,407.00
4 x 2 Pickup	\$18,890.00	\$23,004.00	\$22,998.00
OEM running boards	\$325.00		
Window Guard	\$300.00		
side mounted tool box	\$300.00		
Front & rear splash gurads	\$150.00		

Attorney Comments



City Manager Comments



Councilmember Comments

